

empty tomb[®], inc. Mission Match[®] Application Terms and Conditions

Definitions.

Application: The form that the Congregation submits to apply for a Mission Match Matching Contribution.

Comments Response Form: The form provided by Mission Match that the Congregation agrees to complete and return with descriptions, both text and media such as photos or videos, about what actually happened regarding the completed mission project included in the Congregation's Application.

Confirmation Form: The form provided by Mission Match that the Congregation commits to return within 30 days of receipt of the Matching Contribution, confirming that the money raised by the Congregation and the Matching Contribution have been spent on the mission project identified in the Congregation's Application.

The Congregation: The Congregation that applies for a Mission Match Matching Contribution.

Matching Contribution: The amount of money Mission Match reserves and then provides to a Congregation that qualifies, to match an equal amount raised within the Congregation for the mission project identified in the Congregation's Application.

Mission Match[®]: A work of empty tomb[®], inc., Champaign, Illinois.

Request Form: The form provided by Mission Match that the Congregation uses to notify Mission Match that the Congregation has raised the money to be matched, and to request that the Matching Contribution be sent.

Reservation Period: The ninety (90) day period, from the date of the written notification email that a Matching Contribution has been reserved for the Congregation, during which Mission Match will hold the funds while the Congregation raises the money to be matched. The Congregation must request the reserved funds within the 90-day Reservation Period.

United States: The 50 states plus the District of Columbia.

General Terms. Mission Match[®], including all previous and future versions, is a project of empty tomb[®], inc. that has been developed to make Matching Contribution funds available to qualified congregations. A qualified Congregation has submitted an Application with related materials, that has been received and approved by Mission Match and which follows the appropriate procedures. This Matching Contribution offering will terminate without further notice if available funds have been expended. Matching Contribution funds will be distributed on a first come-first served basis. No congregation is eligible to receive more than the amount of Matching

Contribution funds available to the Mission Match program. Mission Match shall be the sole and final judge, both of the qualification of applicants, and whether the proposed mission projects meet the Mission Match criteria. Matching contributions shall be made only to churches within the United States that are historically Christian churches, as defined by Mission Match. Mission Match is not obligated to reserve or distribute any funds, if the available amount of Mission Match Matching Contribution funds are reserved or expended before a Congregation's initial Application has been received and approved by Mission Match, or if a Congregation with an approved Application fails to follow the appropriate procedures, including the completion and return of a valid Request Form within the Congregation's Reservation Period. In the event that Mission Match provides a Matching Contribution to a congregation that applies for such a Matching Contribution, Mission Match assumes no responsibility for the mission project proposed and/or carried out by the Congregation. The Congregation carries out the mission project that it has proposed to Mission Match on the sole responsibility of the Congregation. To the fullest extent permitted by law, the Congregation shall indemnify and hold harmless Mission Match, and its parent organization, empty tomb, inc., from and against all claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from the implementation of the mission project proposed and carried out by the Congregation for which the Congregation applied for and received a Matching Contribution from Mission Match. The empty tomb, inc. Mission Match reserves the right, from time to time, with or without notice, to change these Application Terms and Conditions at the sole and absolute discretion of empty tomb, inc.

Timing and Handling of Applications. Since the Matching Contribution funds are available on a first come-first served basis, the timing of the application is important. All applications received in the office of empty tomb, inc. on any given Monday-Friday work day (excluding holidays) before 5:00 P.M. Central time, will be considered as having been received on that same day regardless of the time of day they are received. If applications are received after 5:00 P.M. or on non-working days, they will be considered to have been received on the next working day. If multiple applications are received on the day when the remaining balance of Mission Match Matching Contribution funds is insufficient to satisfy all applications received that day, the remaining balance may be allocated among the qualified applications, at the discretion of Mission Match. In questions of date and time of receipt and distribution allocations, the judgment of the Mission Match staff shall be final. Mission Match and empty tomb, inc. shall not be liable for any damages of any kind associated with an application for Mission Match Matching Contribution funds.

- All complete submissions to the Mission Match program must be in writing and should have the following words printed clearly on the outside envelope:
Mission Match
c/o empty tomb, inc.

- All U.S. mail should be sent to P.O. Box 2404, Champaign, IL 61825-2404 or, if a carrier other than the United States Post Office is used, to 301 North Fourth Street, Champaign, IL 61820.

Computer Access Documents. Documents for a Mission Match Application may be obtained via access to the missionmatch.org Web site. Mission Match is not responsible for any computer errors or technical difficulties that may prevent the Congregation from accessing the Web site or from Mission Match's failure to update information (such as the availability of Mission Match Matching Contribution funds) on the Web site in a timely fashion. Mission Match will attempt to keep such information up to date, but makes no guarantee to do so.

Duty to Distribute. After having been notified that Mission Match Matching Contribution funds have been reserved for the Congregation, the next step is for the Congregation to raise the Expanded Mission Money within the Reservation Period. To request the Mission Match Matching Contribution check, the Congregation must have in hand the expanded mission money that is to be matched by Mission Match Matching Contribution funds. When the funds are raised, the Congregation returns the provided Request Form. The Congregation that requests and accepts Mission Match Matching Contribution funds must agree in writing that, within 30 calendar days of the delivery of Mission Match Matching Contribution funds to the Congregation, the Congregation will distribute to the mission project stated on the Application, both the Mission Match Matching Contribution funds and the funds raised by the Congregation for that same mission project. The Congregation returns the completed Confirmation Form provided by the Mission Match office to confirm the money has been spent by the Congregation on the mission project stated on the Application form, or the Congregation returns the uncashed Matching Contribution check, on or before the deadline on the Confirmation Form.

Privacy. *empty tomb, inc.*, initially collects information from the Congregation in order to determine if the Congregation's Application qualifies for a Matching Contribution. *empty tomb, inc.*, does not sell information provided by the Congregation. Other use of information provided by the Congregation through the Mission Match Matching Contribution process is described in the **Publicity** section of this document.

Publicity. *empty tomb, inc.* is currently not required to report individual Mission Match Matching Contributions that it makes, on the annual Internal Revenue Service Form 990. If larger Matching Contributions above a defined level are available in the future, it may be required to do so for those larger Matching Contributions. This form is required to be available to the public, and therefore is posted on the *empty tomb* Web site. In addition, the Congregation agrees to provide information to Mission Match on its Application, and to send additional materials, such as photos (whether print

or electronic), comments (written or verbal, in hard copy or through electronic transmission), video, and newsletters or other materials about the Congregation and its members. By signing an Application and accepting a Matching Contribution, the Congregation's representatives grant to Mission Match and empty tomb, inc., permission to use any or all materials, slides, photos, video, or other media (whether print or electronic), and comments (such as written and in emails) provided by Congregation correspondents, in explaining and publicizing the Mission Match program to others, whether the materials are used in information on the World Wide Web, or in other media, whether printed, electronic and/or in other forms.

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